

Dinton Parish Council – Risk Assessment – Council Assets

Risk Assessment for Council Assets

Assessment carried out by: Dinton Parish Council

Date of Assessment Review: 28 June 2022

Street Furniture

What are the hazards?	Who might be harmed and how?	What we are already doing to control the risks?	What further action do we need to take to control the risks?	Who needs to carry out the action?	When is the action needed by?
<u>Telephone Kiosk/Noticeboards</u> Defective surfaces/broken glass or panes/doors working correctly and secure.	<i>Public, Employees, Contractors, Cllrs and Volunteers</i> Injury due to broken glass/splinters from surfaces/defective doors.	Regular visual inspections carried out.	Follow up any recorded defect and repair/resolve.	DPC/contractor	As soon as possible after identification of issues
<u>Benches/Flower tubs</u> Defective surfaces/bird fouling/broken seats or damage to structure.	Injury due to broken or damaged structure/defective surfaces/bird fouling	Regular visual inspections carried out.	Follow up any recorded defect and repair/resolve. Tape off or remove unsafe benches.	DPC/contractor	As soon as possible after identification of issues
<u>Grit Bin</u>	Injury due to broken/damaged bin.	Regular visual inspection carried out.	Follow up any recorded defect and repair/resolve.	DPC/contractor	As soon as possible after identification of issues
<u>Salt Spreader</u>	Risk of injury to user from slips on icy surfaces.	Confirm user has suitable footwear to prevent slipping on icy surfaces and is trained in operation of salt spreader.	Provide training in operation if required. Provide suitable footwear if required.	DPC	In advance of winter weather.

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	Risk of injury from lifting bags of salt.	Ensure user is trained in safe lifting techniques and/or provide equipment to assist.	Provide training in safe lifting techniques and/or operation of suitable equipment.	DPC	In advance of winter weather.

Speed Indicator Device/Wind Turbine

What are the hazards?	Who might be harmed and how?	What we are already doing to control the risks?	What further action do we need to take to control the risks?	Who needs to carry out the action?	When is the action needed by?
Transporting SID	<i>Public, Employees, Contractors, Cllrs and Volunteers</i> Lifting of equipment.	Use safe lifting techniques. More than one person recommended.	Ensure volunteers/Cllrs are suitably trained in safe lifting techniques and moving of SID.	DPC	Provide suitable training if required.
Working next to highway	Danger of collision with road users	Volunteers/Cllrs to ensure they are visible in Hi Viz vests, use a second person to watch for traffic.	Ensure volunteers/Cllrs wear Hi Viz vests and operate only in daylight hours and when visibility is good and not at busy times for road use.	DPC/volunteers/Cllrs	Before transportation/moving of SID is carried out.
Parking	Vehicle parked on highway, danger to other road users.	Park off road if possible or in safe location. Use hazard warning lights if parked on highway.	Ensure volunteers/Cllrs are aware of safer parking areas.	DPC/volunteers/Cllrs	Before transportation/moving of SID is carried out.
Working at height	Risk of fall from height resulting in injury	Volunteers/Cllrs inspect stepladder before use to ensure they are in good condition. Ladders to be moved by two people. Ladder to be placed on a stable and even ground with safety	Ensure volunteers/Cllrs are aware of risk control. Ensure confirmation received that volunteers/Cllrs have read HSE Working at Height.	DPC/volunteers/Cllrs	Before transportation/moving of SID is carried out.

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Lifting at height	Risk of injury from falling objects	<p>catches engaged. Minimum of two persons, one to be on the ladder and one holding the ladder steady. Ladder steps should be dry and grippy. No work to take place in the rain or adverse weather conditions. Work to be carried out methodically step by step.</p> <p>Copy of the HSE Working at Height will be emailed to all volunteers/CLRs who must confirm they have read it.</p>	Ensure volunteers/CLRs are aware of risk control and hard hats available.	DPC/volunteers/CLRs	Before transportation/moving of SID is carried out.
Handling metal objects	Danger of sharp edges	<p>Hard hat to be worn by volunteers/CLRs.</p> <p>Person on ground to pass up object to person on ladder.</p> <p>Device to be removed and batteries changed on the ground, then device remounted.</p> <p>Gloves to be worn by volunteers/CLRs.</p>	Ensure gloves are available.	DPC/volunteers/CLRs	Before transportation/moving of SID is carried out

Risk Assessment adopted: 28 June 2022, Item 7

Review Date: **Annually**