

**All Parish Councillors are duly summoned to attend
the Annual Meeting of Dinton Parish Council to be held
on Tuesday 31st May 2022 at 19.00
Venue: Village Hall, Dinton**

AGENDA

- 1. Election of Chairman**
- 2. Chairman's Welcome and Public Participation** *(for a period of a maximum of 15 minutes at the discretion of the Chairman)*
- 3. Apologies for Absence**
- 4. Declarations of Interest**
To declare an interest in any items of business on this agenda.
- 5. To agree the accuracy of recent Parish Council Minutes.**
- 6. Wiltshire County Councillor Report**
To receive County Cllr report.
- 7. Internal Audit Report**
To receive the Internal Audit Report 2021/22 and approve an action plan.
- 8. Finance**
 - a) To propose acceptance of the financial statement for the period 1st to 30th April 2022.
 - b) To approve payment for end of year services and compensation payment for breach of contract.
 - c) To approve a Schedule of Payments.
- 9. Insurance**
To review and approve a quotation for insurance cover, due on 1st June 2022.
- 10. Council policies and documents**
 - a) *To be reviewed and adopted:*
Standing Orders, Financial Regulations, Internal Control Procedures, Risk Assessments and Management Schedule, Members' Code of Conduct, Register of Assets, Recording, Photography & use of Social Media, Freedom of Information and Data Protection Legislation, Employment Policies, Complaints Procedure, Media Policy.
 - b) *To review expenditure under s137 in 2021/22.*
 - c) *To agree a Schedule of Meeting Dates for 2022/23.*
- 11. Parish Councillor Vacancies**
- 12. Next Meeting**
Full Council Meeting – TBA