**DINTON PARISH COUNCIL**

**All Parish Councillors are duly summoned to attend the Annual Meeting of Dinton Parish Council to be held on Tuesday 20TH May 2025 at 7pm at The Village Hall**

Chair’s welcome and public comments at Chair’s discretion with a maximum of

3 minutes per speaker and 15 minutes in total.

 **A report from County Councillor Bridget Wayman**

**1. Election of Chairman**

**2. Election of chairman for the meeting**

**3. Apologies for absence and reasons**

**4. Cllrs. Declaration of interests**

 **5. Signature of minutes of 15th April 2025**.**and APM on 6th May 2025**

**6. To note comments made to Rev. Elaine Brightwell from unnamed persons regarding the maintenance of the War Memorial**

**7.**  **Finance**

 (i) Note and sign current monthly statement and bank statements

 (ii) Agree and sign AGAR return forms.

 (iii) Authorise sending return of 23/24 CIL report to Wiltshire Council

 (iv) Agree the cover and renewal of annual insurance policy due 1/6/24 and authorise payment of the premium of £527.03.

 (v) Authorise payment of village hall invoice of £325 for May 25 – April 26.

 (vi) Authorise payment of invoice of £200.00 for EveDay for Internal Audit.

 (vii) Consider transfer of funds from current to instant access deposit a/c. .

**8.** To consider a review and update of council documents to commence with Standing Orders and to authorise amendments to the website.

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**9. Confirm date of next meeting.**

 June 17th 2025 at 7pm at the Village Hall

 Issued by: Michael Glover – Clerk.

 clerk@dintonparishcouncil.org Tel: 01722 716434.