DINTON PARISH COUNCIL

**­­­­­­­­­­­­­­­Parish clerk; Mrs Clare Churchill**

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18th February 2019

Cllrs Bennie, Fry, Grover, MacKinder, Rowitt, Smith and Southern.

You are hereby summoned to the a Meeting of Dinton Parish Council to be held on Tuesday 26th February 2019 at Dinton Village Hall at 7.30pm.

In accordance with the Local Government Act 1972 sch 12 paras 10 and 26.

Please remember that any requests for dispensation must be made prior to the start of the meeting.

The running order of the Agenda is at the discretion of the Chairman and may not always follow the sequence as listed. In order to ensure being present during the consideration of an Agenda item (wherever it may appear on the list of items to be considered), Councillors and members of the public are advised to be present at the meeting from the time given above.

Council are asked to note that in the exercise of their functions they must take note of the following: Equal opportunities (race, gender, sexual orientation, marital status and any disability); Crime and Disorder, Health and Safety and Human Rights. Any person who may find difficulty in access to the meeting through disability is asked to advise the Clerk (01722 743027) or ([clerk@dintonparishcouncil.org](mailto:clerk@dintonparishcouncil.org)) at least 24 hours before the meeting so that every effort may be made to provide access.

Regards

Clare Churchill

Clerk to Dinton Parish Council

**Agenda for a Meeting of Dinton Parish Council to be held on Tuesday 26th February 2019 in the village hall at 7.30pm.**

*Members of the Public are welcome to attend and are invited to speak if they so wish. If a member of the public wishes to speak, please could they advise the clerk of this intention on arrival?*

*The period of time designated for public participation at a meeting in accordance with standing order 3(e) shall not exceed 15 minutes unless directed by the chairman of the meeting. Subject to standing order 3(f), a member of the public shall not speak for more than 3 minutes.*

*The running order of the Agenda is at the discretion of the Chairman and may not always follow the sequence as listed. In order to ensure being present during the consideration of an Agenda item (wherever it may appear on the list of items to be considered), Councillors and members of the public are advised to be present at the meeting from the time given above.*

**At the start of the meeting there is an opportunity for questions or statements from members of the public on any matter concerning the village, no parishioner may speak for more than 3 minutes.**

**Report from Wiltshire Cllr Mrs Bridget Wayman.**

**AGENDA**

**0771. Apologies for absence and to consider whether to approve the reasons given.**

*Local Government Act 1972 s85(1)*

**0772. Council meeting minutes** - to confirm and sign the minutes of the parish council meeting held on 15th January 2019.

*Local Government Act 1972 sch 12, para 41(1)*

**0773. Declarations of Interest.**

1. Cllrs to declare any Disclosable Pecuniary Interests related to any matters to be considered in this agenda that do not appear in the Cllr’s register of interests.
2. In accordance with the Dispensation Procedure, any requests for a grant of dispensation must be submitted prior to this meeting.

Cllrs are reminded that it is their responsibility to ensure their register of interests on the WC website is kept up to date. *Localism Act 2011. S 33*.

**0774. Exclusion of the press and public.** To agree any items to be dealt with after the public, including the press, have been excluded under.

*Public Bodies (Admissions to Meetings) Act 1960 and Local Government Act 1972 ss100*

**0775. Update of Actions of the Minutes** dated 15th January 2019.

1. (0761) Clerk has displayed a notice about the Annual Parish Meeting and will send invites before the end of February.

2. (0764) Clerk contacted Vision re the Cllr emails, this has been resolved.

3. (0767) Request for information. Clerk went through the Minutes and financial documents and spoke to the requestor, the documents that they felt may be useful were emailed to them.

All other actions appear as agenda items.

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**0776. Litter bins within the Parish.**

(i) To consider the cost of emptying bins.

(ii) To consider the cost of providing additional litter / dog bins.

(iii) To consider the email received from Dinton Recreation Ground regarding dog fouling.

## 0777. Rights of Way in the parish. This item was requested at the last meeting.

## Finance

**0778. Year ending 31st March 2019.**

## To note the balance of the accounts.

Opening balance £13,934.89

Total receipts £12,265.41

Total payments £13,405.59

Balance as at £12,794.71

This includes ring fenced / committed monies totalling £7,767.45, leaving a balance of £5,027.26

The bank balance stands at £12,865.81 with a total of £71.10 in unpresented cheques.

1. To consider ring fenced monies and vire across if required.
2. To note payments made since the last meeting. None made.
3. The annual fee for the Information Commissioner is due. It is recommended that this is now paid by direct debit. To authorise the setting up of the direct debit.
4. To authorise terms of expenditure as detailed in the schedule of payments.
5. To confirm the bank signatories for the parish bank accounts.

**0779. Noticeboard at the The Green.** To receive an update on the proposal to replace this noticeboard.

Clerk has met with one contractor who feels this noticeboard needs a refurbishment (inc a felt roof) rather than replacing.

To consider the cost of refurbishment.

To consider the cost of replacement.

To resolve whether to refurbish or replace.

**0780. Wiltshire Council Local Plan (formerly Core Strategy).** Notification has been received that the Secretary of State has appointed an Inspector to undertake an Examination into the soundness and legal compliance of the Plan.

The deadline for submissions is 8th March.

[Matters / issues](file:///C:\Users\clare\Downloads\Matters%20Issues%20Questions.pdf)

[Programme](file:///C:\Users\clare\Downloads\Programme%20v1.pdf)

[Guidance](file:///C:\Users\clare\Downloads\Guidance%20Note.pdf)

To confirm whether Dinton PC wishes to make any representation.

**0781. Newsletter.** The DRGT has written asking to use the newsletter as its main method of communication and in return to contribute £50 pa towards printing costs.

To consider the offer and request.

**0782. Wiltshire Boundary Review.** The Boundary Commission has published the draft recommendations for Wiltshire Council wards. The proposal for Dinton is it remains within Nadder and East Knoyle ward. Please see the documents by following these links;

[Full report.](http://s3-eu-west-2.amazonaws.com/lgbce/Reviews/South%20West/Wiltshire/Wiltshire/Draft%20Recs/Wiltshire%20Report%20Web.pdf) Pages 49-50 cover Southern Wiltshire which is the current South West Wilts area.

[Map](http://s3-eu-west-2.amazonaws.com/lgbce/Reviews/South%20West/Wiltshire/Wiltshire/Draft%20Recs/Wiltshire_D_SO.pdf)

To respond to the Boundary Commission on the proposal.

Note – Dinton may comment on other wards as well as its own ward.

The consultation is a public one so parishioners may respond as individuals.

**0783. Polling District and Places review.** Wiltshire Council is currently undertaking a review of all polling places.

[Briefing note - Polling places.](file:///C:\Users\clare\Downloads\Briefing%20Note%20375%20-%20Polling%20District%20and%20Polling%20Place%20Review.pdf)

To respond on the current provision for the parish of Dinton see pages 24 – 30 of the briefing paper although these questions are to be completed by the Local Authority and Returning Officer.

Wiltshire Council would welcome comments from the Parish Councils if they already are aware of any problems electors encounter with their current polling stations. For example:

* Do electors have problems accessing the polling station?
* Has there been new build which means electors are having to travel large distances to vote at their polling station?
* Is there an alternative venue that is more convenient?

**PLANNING**

**0784. Fair View, Hindon Rd.** To receive an update on the application.

The response from Dinton PC has been submitted.

A call in was not made, Wilts Cllr Mrs Wayman circulated an email to explain the reasons why it was not called in.

To note the information.

**0785. To consider how to respond to any planning applications** made after the publication of this agenda. The following application was added to this agenda on 11th January 2019.

**0786. Tree applications.** To note the following tree application.

**19/00704. Clematis Cottage, St Mary’s Road.** Fell 1 x Apple tree and 1 x Prunus tree.

**0787. To note any tree** **applications** received after the publication of this agenda.

**0788. To consider the current process of Wiltshire Council’s Planning department.**

**0789. To receive the following updates.**

## (i) Steep Hollow – new signage

## (ii) Speed Indicator Device scheme.

(iii) Dinton Parish Council website.

(iv) Dinton PC Facebook page. Cllr Grover

**0790. Highways**

(i) **Steep Hollow signage.** The Chairman and Clerk will meet a WC Highways Engineer on Monday 25th February and report back to the meeting.

(ii) To note items that should be reported to WC Highways. Please note anyone can report highways issues using the My Wiltshire app or via the website.

(iii) To note any matters for the Parish Steward list.

**0791. Independent Committee on Standards in Public Life** (previously the Nolan Committee) has published its report on Ethical Standards in Local Government.

[Full report.](https://assets.publishing.service.gov.uk/government/uploads/system/uploads/attachment_data/file/777315/6.4896_CO_CSPL_Command_Paper_on_Local_Government_Standards_v4_WEB.PDF) Chapter 5 covers parish and town councils (P75).

The specific recommendations include:

* There should be a new national model code of Standards for Local Government
* All towns and parishes should follow the Code of their relevant principal authority or the new model code
* Regulations should be amended to clarify that a councillor need not include their home address in the Register of Interests
* A principal authority’s decision on sanctions for a parish councillor should be binding (at present it is only a recommendation to the parish to consider)
* Monitoring Officers should be provided with adequate training, corporate support and resources to undertake their role in providing support on standards issues to parish councils, including in undertaking investigations and recommending sanctions
* Sanctions for contravening the Code should include suspension of the councillor, subject to appeal

To note the report.

**0792. Policy Review.** To note the current policies held by Dinton PC and the date they were last reviewed. To agree to review policies if required.

**0793. Parish Map.** To consider having a map of the parish.

**0794. To receive reports from Cllrs.** Please note that these reports are for information only and no decisions or resolutions may be made on any items not clearly stated on the agenda.

**0795. Clerk’s Report.**

To receive a report from the recent Practitioners conference the Clerk attended.

Enquiry regarding allotments – replied explaining that DPC had previously looked for a suitable site but none was found.

New Register of Electors received – now password protected

WC Highways newsletter – circulated.

Email informing Clerk of RBL poppy organiser in the village – contact for the wreath. Replied explaining that currently DPC has a wreath for 2019.

SWWAB met on 30th January and will meet on 20th March.

Community safety group met on 13th February

CATG will meet on 27th February

Stephen Harris (CEM) has now left Wiltshire Council, his last meeting was the January area board meeting.

The new Community Engagement Manager for SWW is Ms Karen Linaker. Ms Linaker was previously CEM for Salisbury AB and also worked in the Amesbury and Southern ABs. She is also the CEM for Southern Wiltshire.

Email regarding insurance company – changes to the ownership, information only as no change to the policy or the staff who deal with the insurance policy.

Wiltshire Council / SLCC networking day – 9th May 2019.

**0796. To note items for the agenda of the next meeting to be held on Tuesday 19th March 2019.** This meeting will follow the Annual Parish Meeting.

Please note that all agenda items must be sent to the Clerk before Monday March 2019.