DINTON PARISH COUNCIL

**­­­­­­­­­­­­­­­Parish clerk; Mrs Clare Churchill**

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13th May 2019

Cllrs Bennie, Fry, Grover, MacKinder, Rowitt and Smith and Southern.

You are hereby summoned to the Annual Meeting of Dinton Parish Council to be held on Tuesday 21st May 2019 at Dinton Village Hall at 7.30pm.

In accordance with the Local Government Act 1972 sch 12 paras 10 and 26.

Please remember that any requests for dispensation must be made prior to the start of the meeting.

The running order of the Agenda is at the discretion of the Chairman and may not always follow the sequence as listed. In order to ensure being present during the consideration of an Agenda item (wherever it may appear on the list of items to be considered), Councillors and members of the public are advised to be present at the meeting from the time given above.

Council are asked to note that in the exercise of their functions they must take note of the following: Equal opportunities (race, gender, sexual orientation, marital status and any disability); Crime and Disorder, Health and Safety and Human Rights. Any person who may find difficulty in access to the meeting through disability is asked to advise the Clerk (01722 743027) or ([dintonpc@btinternet.com](mailto:dintonpc@btinternet.com)) at least 24 hours before the meeting so that every effort may be made to provide access.

Regards

Clare Churchill

Clerk to Dinton Parish Council

**Agenda for the Annual Meeting of Dinton Parish Council to be held on Tuesday 21st May 2019 in the village hall at 7.30pm.**

At the start of the meeting there is an opportunity for questions or statements from members of the public on any matter concerning the village, no parishioner may speak for more than 3 minutes.

Report from Wiltshire Cllr Mrs Bridget Wayman.

**AGENDA**

**0837. Election of Chairman.** To elect a Chairman for the council year ending May 2020. *Local Government Act 1972 ss15*

**0838. Declaration of acceptance of Office.** The newly elected Chairman to sign this form.

*Local Government Act 1972 s83(4)*

**0839. Apologies for absence and to consider whether to approve the reasons given.**

*Local Government Act 1972 s85(1)*

**0840. Council meeting minutes** - to confirm and sign the minutes of the parish council meeting held on 16th April 2019.

*Local Government Act 1972 sch 12, para 41(1)*

**0841. Declarations of Interest.**

1. Cllrs to declare any Disclosable Pecuniary Interests related to any matters to be considered in this agenda that do not appear in the Cllr’s register of interests.
2. In accordance with the Dispensation Procedure, any requests for a grant of dispensation must be submitted prior to this meeting.

Cllrs are reminded that it is their responsibility to ensure their register of interests on the WC website is kept up to date. *Localism Act 2011. S 33*.

**0842. Exclusion of the press and public.** To agree any items to be dealt with after the public, including the press, have been excluded under.

*Public Bodies (Admissions to Meetings) Act 1960 and Local Government Act 1972 ss100*

**0843. Update of Actions of the Minutes** dated 16th April 2018.

1. (0850.1) The Right of Way map issue remains outstanding, however Clerk has spoken to the Officer at Trowbridge who confirmed that this is not unusual. Clerk needs to confirm this in writing and it will be checked.

2. (0820.2) Still no response from cllr Sturgis but the issue of validation / registration was addressed at the networking day.

3. (0832) Review of finance regs remains outstanding.

All other actions appear as agenda items.

**0844. Update on Litter Bins and Dog Fouling.** To receive an update on the suggested locations of the litter bins.

**0845. Appointment of Vice Chairman.** To appoint a Vice Chairman for the council year ending May 2020.

**0846. To confirm Cllr responsibilities for 2019 – 2020.**

**0847. Meeting dates for 2019 – 2020.** To confirm the following dates for meetings of Dinton Parish Council. All dates are Tuesday.

18th June

16th July

17th September

15th October

19th November (budget and precept)

10th December (note this is the second Tuesday)

21st January

18th February

17th March. Annual Parish Meeting?

21st April. (Easter weekend is 10-13 April)

19th May. This will be the Annual Parish Council meeting.

## Finance

## 0848. Year ending 31st March 2019.

## To note the balance of the accounts.

Opening balance £13,934.89

Total receipts £12,266.33

Total payments £14,707.66

Balance as at £11,493.56

This includes ring fenced / committed monies totalling

Unpresented cheques total £301.50

The bank balance stands at £11,795.06

1. To note the report from the Internal Auditor.
2. To approve the Annual Governance Statement
3. To approve the Annual Return
4. To confirm the dates for the Exercise of Public Rights.
5. To resolve to certify that the Council is exempt from a limited assurance review by the External Auditor and that they meet the qualifying criteria.

## *Local Government Act 1972 s150(5)*

**0849. Year ending 31st March 2020.**

## To note the balance of the accounts.

Opening balance £11,493.56

Total receipts £5850.44

Total payments £1325.87

Balance as at £16,017.69

This includes ring fenced / committed monies totalling £7,767.45, leaving a balance of £8,250.24.

The bank balance stands at £17,231.51

The first half of the Precept has been received.

Unpresented cheques total £1,213.38

The internal bank transfer was not required as the Precept was received.

1. To consider ring fenced monies and vire across if required.
2. To note payments made since the last meeting.
3. To authorise terms of expenditure totalling £3,366.57 as detailed in the schedule of payments.
4. Update on CIL (Community Infrastructure Levy) monies due to the parish.

**0850. Village Newsletter.**

Cllr Southern has offered to take this on running in a similar format to the previous newsletter.

1. To confirm that the newsletter will be independent of Dinton Parish Council.
2. To confirm Dinton PC will financially support the newsletter
3. To consider whether the agreed donation from DRGT should be paid directly to the Editor.
4. To confirm if Cllrs are willing to help with delivering the newsletter.

**0851. Notice boards on Hindon Rd.** To confirm who will treat the two notice boards along Hindon Rd as agreed at the October 2018 meeting (minute ref 0692)

**0852. Parish Map.** To consider various options.

**0853. Car Parking. To resolve to add the following statement into the Vision and Objectives.**

The Parish Council acknowledges that the current parking provision for Dinton School is far from ideal. It is suggested that the Parish Council, along with Wiltshire Council Highways and Development engage in discussions with developers early in the pre application process to provide satisfactory off road parking arrangements for parents dropping off and collecting children from School.

**PLANNING**

**0854. To respond to WC Planning on the following application.**

Cllrs are requested to note that hard copies of the plans are not available and the plans should be viewed online prior to attending the meeting.

1. **19/03998/106. The Long House, Teffont.** Discharge of S/84/0501 Agreement and amendment of S/2010/1607 Agreement to reduce the area of land bound by the 2011 Agreement

[The Long House](https://planning.wiltshire.gov.uk/Northgate/PlanningExplorer/Generic/StdDetails.aspx?PT=Planning%20Applications%20On-Line&TYPE=PL/PlanningPK.xml&PARAM0=899232&XSLT=/Northgate/PlanningExplorer/SiteFiles/Skins/Wiltshire/xslt/PL/PLDetails.xslt&FT=Planning%20Application%20Details&PUBLIC=Y&XMLSIDE=/Northgate/PlanningExplorer/SiteFiles/Skins/Wiltshire/Menus/PL.xml&DAURI=PLANNING)

1. **19/03819. Little Sway, Snow Hill.** Demolition of existing conservatory and construction of new garden room.

[Little Sway](https://planning.wiltshire.gov.uk/Northgate/PlanningExplorer/Generic/StdDetails.aspx?PT=Planning%20Applications%20On-Line&TYPE=PL/PlanningPK.xml&PARAM0=899053&XSLT=/Northgate/PlanningExplorer/SiteFiles/Skins/Wiltshire/xslt/PL/PLDetails.xslt&FT=Planning%20Application%20Details&PUBLIC=Y&XMLSIDE=/Northgate/PlanningExplorer/SiteFiles/Skins/Wiltshire/Menus/PL.xml&DAURI=PLANNING)

**0855. To consider how to respond to any planning applications** made after the publication of this agenda.

**0856. Tree applications.** To note any tree applications received after the publication of this agenda.

**0857. Guidance for planning applications.** To consider adopting guidance to clarify the parish council’s role in planning applications and how this process is applied.

**0858. Delegated Power. To approve delegated powers to the Parish Clerk** so that all tree applications can be responded to in the allotted time. The response would state that any tree that is removed should be replaced with a native variety as stated in the Dinton Vision and Objectives document. All applications would be listed on the next parish council agenda.

**0859. To receive the following updates.**

## (i) Speed Indicator Device scheme. Cllr Smith.

**(ii) Steep Hollow.** CATG meet on 1st May 2019 and agreed to the proposed signage.

**(iii) Dinton Parish Council website** - Clerk

**(iv) Dinton Facebook page** – Cllr Grover

**0860. Highways.**

1. Issue sheets for the Parish steward
2. Update on flytipping
3. Update on matters previously reported to Highways
4. Contact from member of the public re road safety. Cars parking at Four Corners (in the layby) block the visibility for drivers of pedestrians exiting the recreation ground.
5. Issues that need to be reported to Highways

**0861. To receive reports from Cllrs, to inc**

Parish litter pick

Highways evening

Networking Day

**0862. Clerk’s review.**

**0863. Clerk’s Report.**

Notice of the Village Hall AGM – Tuesday 11th June at 8pm in the village hall

SWWAB will meet on 4th June – this is a Tuesday and rescheduled from 23rd May

SWW CSG will meet on Wednesday 5th June at 6pm

Best Kept Village entry completed and sent

WC Highways newsletter - circulated

Various WC briefing notes – circulated relevant ones

WC Highways briefing

**0864. To note items for the agenda of the next meeting to be held on Tuesday 18th June 2018**

Please note that all agenda items must be sent to the Clerk before Thursday 6th June 2018.

Members of the Public are welcome to attend and are invited to speak if they so wish. If a member of the public wishes to speak, please could they advise the clerk of this intention on arrival?

The period of time designated for public participation at a meeting in accordance with standing order 3(e) shall not exceed 15 minutes unless directed by the chairman of the meeting. Subject to standing order 3(f), a member of the public shall not speak for more than 3 minutes.

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