

DINTON PARISH COUNCIL
Minutes of the Parish Council Meeting
held on Tuesday 19 July 2022 at 19.00
at the Village Hall, Dinton

Present: Parish Councillors: B Wayman, P Church, M Glover.

Members of Public: 2

Minutes: Mrs Clare Cotterell (Locum Clerk/RFO)

Meeting started at 19.02

Item Minute

1. **Chairman's Welcome and Public Participation** *(for a period of a maximum of 15 minutes at the discretion of the Chairman)*
The Chairman welcomed all to the meeting. The Chairman agreed to bring Item 8 forward.
8. **Speed Indicator Device (SID) – (Item brought forward)**
To agree a Council member to look after the SID.
Mr Smith (former Cllr responsible with two volunteers for moving the device/charging the batteries etc) advised how the process had worked before with the Parish Council paying an annual charge of £1 per week for charging the batteries and looking after the speed device, using their own equipment. Clerk advised that volunteers working on behalf of the Parish Council will be covered under the Parish Council insurance for public liability. Clerk suggested the Council review the current risk assessment for volunteers moving the SID etc and request the volunteers then sign a copy of the risk assessment on an annual basis.
2. **Apologies for Absence** – Apologies received from Parish Cllrs Telling and Najjar.
3. **Declarations of Interest**
To declare an interest in any items of business on this agenda.
Cllr Glover declared an interest in Item 6 due to business.
4. **Parish Council Co-options**
To consider applications for co-option.
An application for co-option was received from Mr Robert Begg.
Cllrs **resolved** to approve the co-option of Mr Begg as a Parish Councillor – Proposed Cllr Wayman, seconded Cllr Church, all agreed. Mr Begg signed the Declaration of Acceptance of Office and joined the Council.
5. **To agree the accuracy of the Parish Council Minutes:**
 - a) 21st March 2022 – Cllrs **resolved** to approve the minutes but could not verify the accuracy of them as none of the present Cllrs were members of the Parish Council at that time – Proposed Cllr Church, seconded Cllr Glover, all agreed
 - b) 28th June 2022 – **Resolved** - Proposed Cllr Church, seconded Cllr Glover, all agreed.
6. **Planning**
To resolve a response to the following Planning Applications:
 - a) **PL/2022/05207 - Notification of proposed works to trees in a conservation area - Removal of 1 Ash Tree - WYNOT, HINDON ROAD, DINTON**
<https://development.wiltshire.gov.uk/pr/s/planning-application/a0i3z000018bGvm/pl202205207>

Cllrs **resolved** to comment on the application that Dinton Parish Council don't like to see trees removed from the conservation area but will defer to the Tree Officer's decision – Proposed Cllr Church, seconded Cllr Begg, 3 voted for, 1 abstained.
7. **Finance**
 - a) To propose acceptance of the financial statement for the period 1st to 30th June 2022 – this item **deferred** as awaiting a copy of the June bank statement.

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- b) To approve the following Schedule of Payments – **Resolved** – Proposed Cllr Church, seconded Cllr Glover, all agreed.

<u>Payee</u>	<u>Amount</u>	<u>Cheque</u>
WALC/NALC Subscription fees 2022/23	£286.58	1303
SLCC Enterprises Ltd – Locum fees June	£2,229.12	1304

- c) To approve additional bank signatories for the bank mandate – Cllrs agreed to add Cllrs Glover and Begg as bank signatories.

8. Speed Indicator Device (SID) (Item moved forward – see above)

9. Recruitment of Clerk/RFO

To consider setting up a working group for recruitment – Cllrs agreed to set up a working group to draft an advert and job description/person specification, Cllrs Wayman and Glover to be members of working group. Locum Clerk to investigate advert/job description/person specification and SLCC calculator for hours/salary.

10. Next Meeting

Full Council Meeting – Tuesday 20th September 2022 at 19.00

Meeting closed at 19.54