**Draft Minutes of a Meeting of Dinton Parish Council held on 26th February 2019 in the village hall.**

Present; Cllrs Bennie, Fry, Grover, MacKinder, Rowitt (Chairman), Southern and Smith.

In attendance; Mrs C Churchill (Clerk). 4 members of the public.

Apologies; Wiltshire Council Cllr Mrs Wayman

**Questions or statements from members of the public on any matter concerning the village.**

A question was asked about closing the road for an Easter parade. It was explained that this has to be applied for with WC and should be done soon as there is a min time to allow for the advertising.

**Report from Wiltshire Cllr Mrs Bridget Wayman.** Not present.

**Cllr Rowitt opened the meeting at 7.36pm**

**0771. There were no apologies for absence.**

*Local Government Act 1972 s85(1)*

**0772. Council meeting minutes** - to confirm and sign the minutes of the parish council meeting held on 15th January 2019.

Dinton PC resolved to approve the previously circulated Minutes, without amendment, which were signed by the Chairman.

*Local Government Act 1972 sch 12, para 41(1)*

**0773. Declarations of Interest.**

1. Cllrs to declare any Disclosable Pecuniary Interests related to any matters to be considered in this agenda that do not appear in the Cllr’s register of interests.

None declared.

1. In accordance with the Dispensation Procedure, any requests for a grant of dispensation must be submitted prior to this meeting.

None received.

Cllrs were reminded that it is their responsibility to ensure their register of interests on the WC website is kept up to date. *Localism Act 2011. S 33*.

**0774. Exclusion of the press and public.** To agree any items to be dealt with after the public, including the press, have been excluded under. Not required.

*Public Bodies (Admissions to Meetings) Act 1960 and Local Government Act 1972 ss100*

**0775. Update of Actions of the Minutes** dated 15th January 2019.

1. (0761) Clerk has displayed a notice about the Annual Parish Meeting and will send invites before the end of February.

2. (0764) Clerk contacted Vision re the Cllr emails, this has been resolved.

3. (0767) Request for information. Clerk went through the Minutes and financial documents and spoke to the requestor, the documents that they felt may be useful were emailed to them.

All other actions appear as agenda items.

##

**0776. Litter bins within the Parish.**

(i) To consider the cost of emptying bins.

To empty a bin on a Monday would cost £3.50 - £4 per bin per empty. Emptying on any other day would incur additional travel charges.

Clerk to ask if bins can be emptied monthly, Clerk

Dinton PC resolved to start with a monthly empty if that is available, if not then a fortnightly empty.

(ii) To consider the cost of providing additional litter / dog bins.

Clerk is waiting to hear from Highways re availability and cost of litter bins. Purchasing litter bins elsewhere would be more expensive. Ongoing

(iii) To consider the email received from Dinton Recreation Ground regarding dog fouling.

Dinton PC noted the information.

Clerk to ask WC Dog Warden to attend the annual parish meeting. Clerk

## 0777. Rights of Way in the parish.

Clerk to contact RoW office at WC and ask for clarification on the exact location of DINT5 by Manor Farm as the WC map and OS maps seem to be different. Clerk

Cllr Fry will draft the letter and send to the Clerk. Cllr Fry

## Finance

**0778. Year ending 31st March 2019.**

## To note the balance of the accounts.

Opening balance £13,934.89

Total receipts £12,265.41

Total payments £13,405.59

Balance as at £12,794.71

This includes ring fenced / committed monies totalling £7,767.45, leaving a balance of £5,027.26

The bank balance stands at £12,865.81 with a total of £71.10 in unpresented cheques.

Dinton PC resolved to note the financial information.

1. To consider ring fenced monies and vire across if required. Not required.
2. To note payments made since the last meeting. None made.
3. The annual fee for the Information Commissioner is due. It is recommended that this is now paid by direct debit. To authorise the setting up of the direct debit.

Dinton PC resolved to pay this by Direct Debit commencing with the forthcoming payment.

1. To authorise terms of expenditure as detailed in the schedule of payments.

Dinton PC resolved to authorise payments totalling £466.99

1. To confirm the bank signatories for the parish bank accounts.

The existing bank signatories are Cllrs Fry, MacKinder, Rowitt and Smith.

Dinton PC noted the bank signatories and resolved that no additional signatories are required at this time.

**0779. Noticeboard at the The Green.** To receive an update on the proposal to replace this noticeboard.

Clerk has met with one contractor who feels this noticeboard needs a refurbishment (inc a felt roof) rather than replacing.

To consider the cost of refurbishment.

A quote to refurbish the noticeboard has been received which would inc rubbing down, painting and replacing the roof of the noticeboard.

Clerk to clarify the details of painting and what colour. Clerk

Dinton PC then discussed whether it should be painted or treated / stained.

To consider the cost of replacement. Not considered as 0779(i) has been agreed.

To resolve whether to refurbish or replace.

Dinton PC resolved to refurbish the noticeboard at The Green. Clerk

Dinton PC also accepted a quote to rub down and paint the telephone box and install shelves for the library. The quote inc all labour and materials. Clerk

**0780. Wiltshire Council Local Plan (formerly Core Strategy).** Notification has been received that the Secretary of State has appointed an Inspector to undertake an Examination into the soundness and legal compliance of the Plan.

The deadline for submissions is 8th March.

Dinton PC resolved to note the information but did not wish to make any representation.

**0781. Newsletter.**

Cllr Rowitt circulated a copy of The Bulletin, it was agreed to call it The Bulletin rather than a newsletter.

Dinton PC resolved to authorise the printing of 400 copies, Cllr Rowitt will collect and distribute to Cllrs for delivery. Cllr Rowitt

The DRGT has written asking to use the newsletter as its main method of communication and in return to contribute £50 pa towards printing costs.

To consider the offer and request.

Dinton PC resolved to thank the DRGT for the kind offer and resolved to accept the offer starting with the next addition of the Bulletin. Clerk

**0782. Wiltshire Boundary Review.** The Boundary Commission has published the draft recommendations for Wiltshire Council wards. The proposal for Dinton is it remains within Nadder and East Knoyle ward.

Pages 49-50 cover Southern Wiltshire which is the current South West Wilts area.

To respond to the Boundary Commission on the proposal.

Dinton PC resolved to note the information and agreed with the draft proposal.

**0783. Polling District and Places review.** Wiltshire Council is currently undertaking a review of all polling places.

To respond on the current provision for the parish of Dinton see pages 24 – 30 of the briefing paper although these questions are to be completed by the Local Authority and Returning Officer.

Wiltshire Council would welcome comments from the Parish Councils if they already are aware of any problems electors encounter with their current polling stations. For example:

* Do electors have problems accessing the polling station?
* Has there been new build which means electors are having to travel large distances to vote at their polling station?
* Is there an alternative venue that is more convenient?

Dinton PC considered the request and resolved that there are no issues with the existing arrangement.

**PLANNING**

**0784. Fair View, Hindon Rd.** To receive an update on the application.

The response from Dinton PC has been submitted.

A call in was not made, Wilts Cllr Mrs Wayman circulated an email to explain the reasons why it was not called in.

Several responses have been made and are on the WC website.

The application has not been determined yet.

Dinton PC resolved to note the information.

**0785. To consider how to respond to any planning applications** made after the publication of this agenda. There were none.

**0786. Tree applications.** To note the following tree application.

 **19/00704. Clematis Cottage, St Mary’s Road.** Fell 1 x Apple tree and 1 x Prunus tree.

Dinton PC resolved to note the application and resolved to request that trees of a similar variety were planted to replace the felled trees.

Cllr Southern agreed to take on the role of Dinton Tree Warden.

Clerk will put Cllr Southern in touch with the Fovant Tree Warden for advice. Clerk

**0787. To note any tree** **applications** received after the publication of this agenda. None.

**0788. To consider the current process of Wiltshire Council’s Planning department.**

Dinton PC resolved to write to WC Planning to raise the concern about registration and validation and the delay of plans being uploaded onto the WC website. Clerk

**0789. To receive the following updates.**

## (i) Speed Indicator Device scheme. This is in place and seems to be working as traffic travelling west is slower. It will be moved soon.

(ii) Dinton Parish Council website. There were no issues to report.

(iii) Dinton PC Facebook page. Cllr Grover reported that all is well, currently about 47 followers.

**0790. Highways**

(i) **Steep Hollow signage.** The Chairman and Clerk will meet a WC Highways Engineer on Monday 25th February and report back to the meeting.

The Highways Engineer has sent through a plan to erect two signs stating single track road with no passing places and a sign stating narrow road ahead.

Clerk to clarify the location of the warning sign as it needs to be visible for traffic from St Mary’s Rd and Snow Hill, if it is before the Snow Hill junction another sign is required on Snow Hill.

Current signage on Snow Hill warns of gradient ¼ mile ahead, this sign could be moved closer to Steep Hollow or left and the additional sign put on the post.

Dinton PC resolved to contribute 25% of the cost of signage and agreed to a maximum of £300 to allow for the additional sign.

Clerk to inform CATG. Clerk

Dinton PC resolved that it would be better to have an additional road narrow sign on Snow Hill

(ii) To note items that should be reported to WC Highways. Please note anyone can report highways issues using the My Wiltshire app or via the website.

Finger-post needs attention as base is insecure. Cllr MacKinder

30mph sign on Snow Hill is lose. Cllr MacKinder

 (iii) To note any matters for the Parish Steward list. See above.

**0791. Independent Committee on Standards in Public Life** (previously the Nolan Committee) has published its report on Ethical Standards in Local Government. Chapter 5 covers parish and town councils (P75).

The specific recommendations include:

* There should be a new national model code of Standards for Local Government
* All towns and parishes should follow the Code of their relevant principal authority or the new model code
* Regulations should be amended to clarify that a councillor need not include their home address in the Register of Interests
* A principal authority’s decision on sanctions for a parish councillor should be binding (at present it is only a recommendation to the parish to consider)
* Monitoring Officers should be provided with adequate training, corporate support and resources to undertake their role in providing support on standards issues to parish councils, including in undertaking investigations and recommending sanctions
* Sanctions for contravening the Code should include suspension of the councillor, subject to appeal

Dinton PC resolved to note the report.

**0792. Policy Review.** To note the current policies held by Dinton PC and the date they were last reviewed. To be discussed at the next meeting. Ongoing

**0793. Parish Map.** To consider having a map of the parish.

Clerk to get quotes and samples. Clerk

**0794. To receive reports from Cllrs.**

Cllr Fry will look at the drain near the Green.

Cllr Southern attended the Dinton coffee and chat.

Cllr Rowitt attended the Dinton coffee and chat.

**0795. Clerk’s Report.**

To receive a report from the recent Practitioners conference the Clerk attended. Dinton PC authorised the Clerk to buy a condolence book.

Clerk asked to draft appropriate wording for the website and facebook page in the event of a death of a senior member of state.

Enquiry regarding allotments – replied explaining that DPC had previously looked for a suitable site but none was found.

New Register of Electors received – now password protected.

WC Highways newsletter – circulated.

Email informing Clerk of RBL poppy organiser in the village – contact for the wreath. Replied explaining that currently DPC has a wreath for 2019.

SWWAB met on 30th January and will meet on 20th March.

Community safety group met on 13th February

CATG will meet on 27th February

Stephen Harris (CEM) has now left Wiltshire Council, his last meeting was the January area board meeting.

The new Community Engagement Manager for SWW is Ms Karen Linaker. Ms Linaker was previously CEM for Salisbury AB and also worked in the Amesbury and Southern ABs. She is also the CEM for Southern Wiltshire.

Email regarding insurance company – changes to the ownership, information only as no change to the policy or the staff who deal with the insurance policy.

Wiltshire Council / SLCC networking day – 9th May 2019. Two Cllrs may attend.

**0796. To note items for the agenda of the next meeting to be held on Tuesday 19th March 2019.** This meeting will follow the Annual Parish Meeting.

Update on dog fouling inc location of litter bins.

Please note that all agenda items must be sent to the Clerk before Monday11th March 2019.

Cllr Rowitt closed the meeting at 9.10pm