**Draft Minutes of a Meeting of Dinton Parish Council held on 19th March 2019 in the village hall.**

Present; Cllrs Bennie, Fry, Grover, Rowitt (Chairman), Smith and Southern.

In attendance; Mrs C Churchill (Clerk). Wiltshire Council Cllr Mrs Wayman. 1 member of the public.

Apologies; None

Not Present; Cllr MacKinder

**There were no questions or statements from members of the public.**

**Report from Wiltshire Cllr Mrs Bridget Wayman.**

Full council met on 20th February and approved the budget; there is a 2.99% increase.

Adult social care budget is £146m

Children in education budget is £79m

Waste budget is £110m, this has increased by £5m. WC is building a MRF (mechanical recycling facility) at Calne which will result in one vehicle collecting all recycling (currently requires two vehicles per round).

If any persons are unable to manage a black box, bags are available and in certain cases an assisted collected is available.

Cllrs raised that there is an issue with the lids of the black boxes, they don’t fit well and break easily.

**Cllr Rowitt opened the meeting at 8.03pm**

**0797. There were no apologies for absence.**

Dinton PC noted that Cllr MacKinder was not present.

*Local Government Act 1972 s85(1)*

**0798. Council meeting minutes** - to confirm and sign the minutes of the parish council meeting held on 26th February 2019.

Dinton PC resolved to approve the previously circulated Minutes, without amendment, which were signed by the Chairman.

*Local Government Act 1972 sch 12, para 41(1)*

**0799. Declarations of Interest.**

1. Cllrs to declare any Disclosable Pecuniary Interests related to any matters to be considered in this agenda that do not appear in the Cllr’s register of interests.

None declared.

1. In accordance with the Dispensation Procedure, any requests for a grant of dispensation must be submitted prior to this meeting.

None received.

Cllrs were reminded that it is their responsibility to ensure their register of interests on the WC website is kept up to date. *Localism Act 2011. S 33*.

**0800. Exclusion of the press and public.** To agree any items to be dealt with after the public, including the press, have been excluded under. This was not required.

*Public Bodies (Admissions to Meetings) Act 1960 and Local Government Act 1972 ss100*

**0801. To note any matters raised at the Annual Parish Meeting** held immediately before this meeting.

Litter - Dinton PC agreed to hold a litter pick on Saturday 27th April (10-12 and 2-4)

Highway issues inc speed

**0802. Update of Actions of the Minutes** dated 26th February 2019.

1. (0775.1) The invitations for the APM were emailed out.

2. (0777) Clerk has yet to receive a response re the rights of way map. Ongoing

3. (0775) Cllr Fry yet to draft the letter re DINT5 being different on different maps. Cllr Fry

4. (0778.iv) The Direct Debit for the ICO has been set up.

5. (0779) Clerk contacted the Contractor, the notice board will be rubbed down and paint a wood colour, this was verbal and has not yet been sent in writing as requested.

Cllr Rowitt confirmed that a set of keys for the notice board were being kept at The Pantry whilst the refurbishment is being done.

6. (0781) The Bulletin has been printed and distributed.

7. (0781) Clerk has been contacted by the DRGT asking for bank details so the payment can be made electronically.

8. (0786) Clerk has spoken to the Fovant Tree Warden who is happy to be contacted by Cllr Southern re trees.

9. (0788) Clerk has written to WC Planning, as yet no reply received. Ongoing

All other actions appear as agenda items.

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**0803. Litter bins within the Parish.**

(i) To consider the cost of providing additional litter / dog bins. Clerk has spoken to Adrian Hampton (Highways) and two litter bins are available at a cost of £100 per bin. Clerk has to confirm delivery address.

Cllr Smith offered to accept the delivery, Clerk to inform Highways. Clerk

The cost of the bins to be taken from the highway reserves.

(ii) To consider the location for new litter bins.

Following a discussion on the best locations it was agreed to defer the decision to the next meeting.

Notice to go on social media asking for suggestions before the next meeting. Cllr Grover

Cllrs to look at suitable sites before the next meeting. All Cllrs

## Finance

**0804. Year ending 31st March 2019.**

## To note the balance of the accounts.

Opening balance £13,934.89

Total receipts £12,266.33

Total payments £13,874.58

Balance as at £12,326.64

This includes ring fenced / committed monies totalling £7,767.45, leaving a balance of £4,559.19

The bank balance stands at £12,418.14 with a total of £91.50 in unpresented cheques.

Dinton PC resolved to note the financial information.

1. To consider ring fenced monies and vire across if required.

Dinton PC resolved to vire the street cleaning budget (£250) across to highway safety. Clerk

1. To note payments made since the last meeting. None made.
2. To authorise terms of expenditure.

Dinton PC resolved to authorise payments totalling £833.08

**PLANNING**

**0805. Fair View, Hindon Rd (18/12107).** To receive an update on the application.

Wiltshire Council has advised Dinton PC of revised plans.

The revised plans were looked at.

Dinton PC resolved that the original objection remained valid for the reasons stated.

In addition Dinton PC resolved to make the following comments;

* The hedge planned for either side of the entrance with the B3089 is likely to cause a visibility issue particularly as the location is so close to the primary school. It is requested that the hedge is replaced by a low wall (0.5m) on the east side and for a distance of 2m on the west side to allow greater visibility for cars exiting the site.
* The post to the east of the entrance is a visibility issue and should be moved.
* The garage on plot 2 – there is an access issue which could be resolved if the garage is turned 90’ to allow easier access.
* No contractor vehicles should be parked on the B3089 during school opening hours.
* It is also requested that traffic management conditions are in place to ensure that the operation of the primary school is not affected in anyway and that disruption to the school is kept to a minimum.
* No deliveries may be allowed during school drop off and collection times.

**0806. To consider how to respond to any planning applications** made after the publication of this agenda. There were none.

**0807. To note any tree** **applications** received after the publication of this agenda. There were none.

**0808. To add the following to the Vision and Objectives Statement;**

**(i) Allotments.** There is a demand for allotments within Dinton and the provision of allotments in new developments is welcomed.

**(ii) Trees.** To confirm that if any trees are to be felled then they should be replaced with trees of a native (and similar) species.

Dinton PC resolved to insert the two statements as listed above. Clerk

**0809. Consultation on the Specification for the Reinstatement of Openings in Highways**. The consultation can be found here.

[Consultation - street works](https://assets.publishing.service.gov.uk/government/uploads/system/uploads/attachment_data/file/782201/reinstating-road-after-street-works-consultation-document.pdf)

Dinton PC resolved to note the consultation

**0810. To receive the following updates.**

## (i) Steep Hollow – new signage. Cllr Rowitt and Clerk attended CATG, the location of the St Mary’s Rd sign is before the Snow Hill junction so an additional sign was requested for Snow Hill. The proposed signage was agreed and as one of the top 5 priorities should be actioned soon.

A revised plan had been received in which the signs were all moved closer to the junction of the A3089 for both St Mary’s rd and Snow Hill.

This increased the cost from £750 to £1400 as new poles were required.

Dinton PC supported the tidying up of the signs and resolved to support but requested confirmation on the location of the single track rd - no passing places signs. Clerk

Dinton PC requested that the Snow Hill signage included the Unsuitable for HGVs, it was noted that this would be a new sign and incur additional cost.

Dinton PC resolved to fund 25% of the cost of the new signs, once the exact location of the new signs was confirmed. Clerk

## (ii) Speed Indicator Device scheme. The battery doesn’t seem to be lasting as long as it should, Cllr Smith is in discussion with the manufacturer. Ongoing

 The post for the second location is being installed.

Cllr Smith proposed that a total of £52 was agreed in the budget for charging the SID battery.

Dinton PC resolved that £1 per week would be paid to the person charging the battery.

Cllr Fry abstained on this item.

(iii) Dinton Parish Council website. There were no issues to report.

(iv) Dinton PC Facebook page. Cllr Grover reported that there have been 6 new likes, it has reached 92 people and 28 people had engaged with the page.

**0811. Highways**

(i) To note items that should be reported to WC Highways. None, Cllrs have reported issues directly.

 (ii) To note any matters for the Parish Steward list. None.

**0812. Parish Map.** To consider quotes and samples. No quotes received. Ongoing

**0813. To receive reports from Cllrs.** Cllr Southern reported that an unofficial path from Orchard Terrace to Spracklands has been blocked up and asked if any Cllrs knew of the paths history. No Cllrs did.

**0814. Clerk’s Report.**

SWWAB meeting – 20th March, focus on community housing, Cllr Smith will attend.

Attending SLCC branch meeting – audit and finance

**Planning 2020. Raynsford Review of Planning in England.** The report has been published and can be viewed following this link; [Full report](https://www.tcpa.org.uk/Handlers/Download.ashx?IDMF=30864427-d8dc-4b0b-88ed-c6e0f08c0edd)

**0815. To note items for the agenda of the next meeting to be held on Tuesday 16th April 2019.** Please note that all agenda items must be sent to the Clerk before Monday 8th April 2019.

Litter Pick

Cllr Rowitt closed the meeting at 9.41pm