

# Draft Minutes of a Virtual<sup>1</sup> Meeting of Dinton Parish Council held on 16<sup>th</sup> February 2021.

**This meeting was held using zoom.**

Present; Cllrs Bennie, Fry, MacKinder, Rowitt, Smith and Southern.  
In attendance; Mrs C Churchill (Clerk). Wiltshire Cllr Mrs Wayman. No members of the public.  
Apologies; Cllr Grover

- There were no questions or statements from members of the public.
- Report from Wiltshire Cllr Mrs Wayman, Nadder and East Knoyle.

The government has cut the major road maintenance grant by £6million for 21/22.

Please report potholes to Wiltshire Council.

Aware of issues regarding litter along the A36 and A303.

The Great British Spring Clean takes place from 28<sup>th</sup> March to 13<sup>th</sup> June.

If collecting litter whilst out walking please dispose of the collected litter in your household waste bin or a street litter bin – if left in a bag by your bin it will not be collected.

Noticed the agenda item re planting trees on bare verges, caution advised as roots can damage the highway and the tree can also be a hazard for drivers.

Question to Cllr Wayman – the state of the road over the railway bridge (Catherine Ford Rd), particularly the northern side is an issue. It has been reported but response states responsibility lies elsewhere.

Thanks were recorded following the resurfacing of the B3089 although speeding in Snow Hill had been an issue.

Cllr Rowitt opened the meeting at 7.38pm

**1206. Apologies for absence** were received from Cllr Grover (family).

Dinton PC resolved to accept the apology for the reason given.

*Local Government Act 1972 s85(1)*

**1207. Council meeting minutes** - to confirm and sign the previously circulated minutes of the parish council meeting held on 19<sup>th</sup> January 2021.

One amendment under Cllr Wayman's report – change viability to visibility in the penultimate line.

Dinton PC resolved to approve the previously circulated Minutes which were taken as read, with the above amendment, and will be signed by the Chairman.

*Local Government Act 1972 sch 12, para 41(1)*

**1208. Declarations of Interest.**

- (i) Cllrs to declare any Disclosable Pecuniary Interests related to any matters to be considered in this agenda that do not appear in the Cllr's register of interests.  
None declared.
- (ii) In accordance with the Dispensation Procedure, any requests for a grant of dispensation must be submitted prior to this meeting.  
None received.

Cllrs were reminded that it is their responsibility to ensure their register of interests on the WC website is kept up to date. *Localism Act 2011. S 33.*

**1209. Exclusion of the press and public.** To agree any items to be dealt with after the public, including the press, have been excluded under. Not required.

*Public Bodies (Admissions to Meetings) Act 1960 and Local Government Act 1972 ss100*

---

<sup>1</sup> In accordance with the Local Authorities and Police and Crime Panels (Coronavirus) (Flexibility of Local Authority and Police and Crime Panel Meetings) (England and Wales) Regulations 2020.

## **1210. Planning**

### **(i) To respond to WC Planning on the following planning application;**

**21/00299. 15 Catherine Crescent.** Single storey side extension.

Dinton PC resolved to object for the following reason;

- Roof lantern not appropriate within a Dark Sky Reserve.
- Dinton PC also wish to highlight that the side window will open over the neighbouring property.

**(ii) There were no planning applications** made after the publication of the agenda.

**(iii) There were no tree applications** made after the publication of the agenda.

**(iv)** The Clerk has not used the delegated power regarding tree applications.

**(v) Clarification regarding the information required on tree applications.** Dinton PC resolved to trust the Officers involved in the application.

**1211. Local Plan Review.** Consultation into the Wiltshire Local Plan review, and separately the Gypsy and Traveller Local Plan, will run from Wednesday 13 January 2021 until 11:59pm on Tuesday 9 March 2021.

Dinton PC resolved to note the information, the Clerk will circulate an email received today regarding the Local Plan.

## **1212. Highways.**

**(i)** To receive an update on issues raised at the July meeting regarding speeding. Plans are underway to arrange a meeting. Ongoing

**(ii)** Update on the installation of a wind turbine for the SID. The SID will shortly be taken down and fitted with the wind turbine.

**(iii)** Update on the request for traffic surveys in the parish. The location on the Wylve Rd (by the small industrial estate) maybe an issue as there is no street furniture but Clerk will ask if a tree is acceptable.

Clerk

**(iv)** Update on drainage at Catherine Ford Road. This is still not draining, Clerk to send copies of letters to WC Highways so they can progress this. Clerk

## **1213. National Trust Car Park, St Mary's Road.**

**(i)** To receive an update on parking problems relating to NT car park. It was reported there are still a lot of vehicles parking on the road.

Cllr Rowitt met with NT and DRGT, it was confirmed the Recreation Ground car park can not be used. A suggestion to have a parking area off the B3089 was raised but there was concern regarding highway safety.

Other possibilities were discussed and will be discussed by the NT.

Cllr Rowitt will write something for the newsletter.

There will be two A3 notices at the car park so drivers see them before entering.

**(ii)** To agree to contact the National Trust regarding the car park at Phillips House to clear out the holiday area and install new picnic table and bench.

Dinton PC discussed this and agreed that this could be good for the NT but need to wait a while.

It was also suggested that the NT provide a facility for dog waste

## **1214. Planting trees within the parish.**

The Govt has a new policy to plant 2,000,000 more trees, where trees are missing land owners will be paid to plant more trees and bushes around field edges.

Following a discussion it was agreed that it is up to the landowners to plant trees but Dinton PC will recommend they plant trees where possible.

This could be incorporated into the Vision and Objectives.

**1215. Elections 2021.** Parish Council elections are scheduled for the 6<sup>th</sup> May 2021, running alongside Wiltshire Council and also Police and Crime Commissioner (delayed from 2020) elections.

Dinton PC resolved to note the information.

Electoral numbers can be supplied by the Clerk.

Cllrs may apply to Wiltshire Council for a copy of the Register of Electors but must ensure document is kept securely especially if kept electronically to ensure compliance with data protection.

**1216. Annual Parish Meeting.** The Annual Parish Meeting is not a meeting of the parish council but a meeting of the parish organised by the parish council and chaired by the Chairman if present. This is normally held before the March parish council meeting but was cancelled last year due to Coronavirus and the requirement to hold such meetings was suspended under the new regulations. These regulations will cease on 7<sup>th</sup> May 2021 and currently there are no plans to extend them. Dinton PC resolved to defer this decision to the new council.

**1217. Parish Council meetings.** Currently these are held on the third Tuesday of the month except August (no meeting) and December (second Tuesday).

Dinton PC resolved to defer this decision until the new council is in place.

Dinton PC resolved to move the May meeting to Tuesday 11<sup>th</sup> May (second Tuesday).

**1218. Census.** This will be held in March with Census day being 21<sup>st</sup> March. This year the census is being run online with residents being sent by post details of how to access the forms. For those without online access, there is a paper alternative by the residents must request this themselves, it is not possible for the parish to hold spare forms just in case.

Dinton PC resolved to note the information.

Cllr Southern will put something in the newsletter.

Cllr Southern

## Finance

### 1219. Year ending 31<sup>st</sup> March 2021.

- (i) To note the balance of the accounts.

Opening balance £10,045.35

Total receipts £13,907.27

Total payments £11,308.97

Balance £12,643.65

This includes ring fenced / committed monies totalling £7,267.45, leaving an available balance of £5,376.20.

The balance of the bank accounts is £12,718.40 which includes uncleared funds of £74.75

Dinton PC resolved to note the current financial information, there were no questions.

- (ii) To note the current budget / spend

Dinton PC resolved to note the current budget / spend, there were no questions.

- (iii) To consider ring fenced monies.

Dinton PC resolved to vire £500 from authorised funds into Highway Safety to cover current expenses incurred.

- (iv) To note payments made since the last meeting. None made.

- (v) To confirm the installation of the two litter bins.

- (vi) To authorise terms of expenditure, as detailed in the schedule of payments.

Dinton PC resolved to authorise payments totalling £349.73.

- (vii) To consider the costs of a PO Box address for all DPC correspondence.

Dinton PC agreed to the provision of a PO Box but asked for other options to be considered first.

- (viii) Council is asked to note that the proposal to WC Cabinet regarding recharging parishes election costs was withdrawn.

Dinton PC noted the information.

### 1220. To receive an update (if available) on:

- (i) Dinton Covid-19 volunteer group. No update available.

- (ii) Dog fouling in the parish – No update available

- (iii) Daffodils in Dinton – Cllr Southern reported she had been in contact with someone from the National Trust and aware that some areas must be avoided. Hoping to hold an autumn planting in 2021. Ongoing

- (iv) Wildflower area – No update available

(v) Emergency Plan for Dinton – No update available

**1221. To receive an update on actions from the meeting held 19<sup>th</sup> January 2021.**

1. (1203) The email from DRG was circulated to all Cllrs.

All other actions appear as agenda items.

**1222. Clerk's Report.** To note the following.

SWWAB met on 13<sup>th</sup> January – police and speeding were discussed.

SW OFWG will meet on 17<sup>th</sup> February.

CATG will meet on 17<sup>th</sup> February.

Covid and Wiltshire Council updates.

Dinton PC noted the information.

**1223. To note items for the agenda of the next meeting.** Cllrs are reminded that all agenda items require a title, description and proposal.

All agenda items must be received no later than 9am on Thursday 4<sup>th</sup> March.

- Planning applications – the wording of this item has still not been received, Clerk was asked to remove this from the agenda..

**1224. The date of the next meeting was confirmed as Tuesday 16<sup>th</sup> March 2021 at 7.30pm.**

Cllr Rowitt closed the meeting at 8.48pm