

## Draft Minutes of the Annual Meeting of Dinton Parish Council held on 11<sup>th</sup> May 2021 in the village hall.

Present; Cllrs Bennie (from 7.49pm), McCarthy, Rowitt, Smith (from 7.33pm), Southern and Upton.  
In attendance; Mrs C Churchill (Clerk). 1 member of the public.  
Apologies; Cllr Smith. Wiltshire Cllr Mrs Wayman

- There were no questions or statements from members of the public.
- Apologies had been received from Wiltshire Cllr Mrs Wayman.

Prior to the start of the meeting all Councillors signed the Declaration of Acceptance of Office.

**Cllr Rowitt opened the meeting at 7.30pm.**

### **1260. Election of Chairman.**

Dinton PC resolved to elect Cllr Rowitt as Chairman for the council year ending May 2022.  
*Local Government Act 1972 ss15*

**1261. Declaration of acceptance of Office.** Cllr Rowitt signed the Declaration of Acceptance of Office of Chairman.  
*Local Government Act 1972 s83(4)*

**1262. Apologies for absence** were received from Cllr Smith (business meeting). Dinton PC resolved to accept the apology for the reason given. Dinton PC noted that Cllr Bennie was not present, no apology had been received.  
*Local Government Act 1972 s85(1)*

**1263. Council meeting minutes** - to confirm and sign the minutes of the parish council meeting held on 20<sup>th</sup> April 2021. Dinton PC resolved to approve the previously circulated Minutes which were taken as read, without amendment, and signed by the Chairman.  
*Local Government Act 1972 sch 12, para 41(1)*

*7.33pm Cllr Smith arrived and signed his Declaration of acceptance of office.*

**1264. Declarations of Interest.** Members to declare any interests they may have in agenda items that accord with the requirements of the *Local Authorities (Model Code of Conduct) Order 2007 SI No.1159* (NB this does not preclude any later declarations). No declarations were received.

**1265. Exclusion of the press and public.** To agree any items to be dealt with after the public, including the press, have been excluded under. Not required.  
*Public Bodies (Admissions to Meetings) Act 1960 and Local Government Act 1972 ss100*

### **1266. Appointment of Vice Chairman**

Dinton PC resolved to appoint Cllr Southern as Vice Chairman  
*Local Government Act 1972 ss34*

**1267. Declaration of acceptance of Office.** Cllr Southern signed the declaration of acceptance of office of vice – chairman.  
*Local Government Act 1972 s83(4)*

**1268. To co-opt a Councillor.** Following the Uncontested Election there is one vacancy which may be filled by co-option.  
There was no one present to co-opt.

*7.49pm Cllr Bennie arrived and signed his Declaration of Office.*

**1269. To confirm Cllr responsibilities for the coming year.**

To allocate areas of responsibility and to appoint representatives to organisations.

See appendix to the printed Minutes.

*DPC Standing Orders*

**1270. Meeting dates.** To confirm the meeting dates for the council year ending in May 2022.

Dinton PC resolved to meet on the third Monday of the month except for December and April when it will meet on the second Monday of the month.

21<sup>st</sup> June

19<sup>th</sup> July

No scheduled meeting in August

20<sup>th</sup> September

18<sup>th</sup> October

15<sup>th</sup> November

13<sup>th</sup> December

17<sup>th</sup> January 2022

21<sup>st</sup> February

21<sup>st</sup> March

11<sup>th</sup> April

16<sup>th</sup> May - annual parish council meeting.

*Local Government Act 1972, Sch 12, pars 7, 8 and 10*

**1271. General Power of Competence.** As at least two thirds of the Council stood for election, Dinton PC is now eligible to adopt for the General Power of Competence.

To resolve that Dinton PC meets the criteria set out in the Localism Act and to adopt the GPoC.

Dinton PC confirmed that it met the criteria for the GPC and therefore could adopt the GPC.

**1272. Application for Street Trading.**

An application has been submitted to Wiltshire Council by the Laughing Aztecs

Re: Local Government (Miscellaneous Provisions) Act 1982

Application for Mobile Street Trading Consent

**Trading Name:** The Laughing Aztecs

**Articles for sale:** Mexican Street Food – Tacos, Quesadillas, Taco Bowl Salad & Churros

**Trading Times & Location:**

Town	Location (maps attached)	Day	Trading Times
Dinton	Hindon & Swan Road	Friday	17:30 – 20:30
Semley	Village Hall	Thursday	17:30 – 20:30
Broadchalke	Chalk Valley Centre	Sunday	17:30 – 20:30
Wilton	Market Place Car Park	Wednesday	17:30 – 20:30
Mere	Barton Lane	Saturday	17:30 – 20:30
Tisbury	Nadder Centre	Monday	17:30 – 20:30

**Description of Stall:** 4m x 2m converted horsebox with dual fuel LPG/petrol generator

To respond to WC Street Trading regarding this application.

WC Highways has not raised an objection.

Dinton PC resolved to support the application but wished the applicant to note the correct street name, it is Snow Hill not Swan Road. Clerk

## Finance

### 1273. Year ending 31<sup>st</sup> March 2022.

- (i) To note the balance of the accounts.
- |                 |            |
|-----------------|------------|
| Opening balance | £11,257.39 |
| Total receipts  | £ 7,329.08 |
| Total payments  | £ 764.87   |
| Balance         | £17,821.60 |

This is represented by £18,104.60 in the parish council bank accounts and £283.00 in uncleared funds.

The reserves total £9052.99 leaving an available balance of £8768.61

Dinton PC resolved to note the financial information, there were no questions.

Cllr Rowitt confirmed the bank statements and bank reconciliation match.

- (ii) To note payments made since the last meeting. None have been made.
- (iii) To confirm the annual insurance cover. Dinton PC confirmed the annual insurance cover.
- (iv) To authorise terms of expenditure as detailed in the schedule of payments. Dinton PC resolved to authorise payments totalling £4331.90, Clerk to send a letter to accompany the grant to Dinton recreation Ground asking for a member of Dinton PC to sit on the board of DRG Trustees.
- (v) To confirm the bank signatories for the bank accounts.  
Current bank signatories are Cllrs Rowitt and Smith  
Clerk has completed the form to remove ex cllrs and add Cllr Southern, Cllr Southern to sign and take the form to the bank with 2 forms of ID.

Dinton PC resolved that Cllr Upton should also be a bank signatory, Clerk to sort out the paperwork once Cllr Southern's form has been processed. Clerk

- (vi) Bus shelter cleaning. Clerk - ongoing

*Account and Audit Regulations 2003 reg 4. Local Government Act 1972 s150(5)*

## PLANNING

**1274. (i) To consider how to respond to any planning applications** made after the publication of the agenda. There were none.

**(ii) To note the following tree application.**

**2021/03570. Fitz Farm, Hindon Rd.** Fell 1 x Beech tree and 2 x Fir trees. Thin 1 x Sycamore tree.

Dinton PC noted the application.

**(iii) To consider how to respond to any tree applications received after the publication of this agenda.** There were none.

**1275. Community Litter Pick.** At the last meeting it was agreed to hold this on Saturday 29<sup>th</sup> and Sunday 30<sup>th</sup> May.

(i) To confirm the meeting venue as the Recreation Ground.

Dinton PC confirmed the location.

(ii) To confirm who will be in charge of the event.

Cllr Southern will be in charge on Saturday 29<sup>th</sup>

Cllr Southern

Cllr Upton will be in charge on Sunday 30<sup>th</sup>.

Cllr Upton

(iii) To confirm where the collected bagged waste will be left for collection.

The bagged waste will be left in the area by Four Corners bus shelter, Clerk to arrange collection. Clerk

**1276. Update of Actions of the Minutes dated 20<sup>th</sup> April 2021.**

1. (1245(vi) Enforcement has responded to a parishioner and confirmed that there is no breach of planning as permission is not required for the building. Cllrs questioned whether this was correct but resolved to accept the Enforcement Officer's decision.

**1277. To receive reports from Cllrs.**

Speed Indicator Device – Clerk to write to Mr Barber and request a copy of his certificate re SID training.

It was confirmed that all volunteers working on the SID must complete the online training course as required by Wiltshire Council.

Clerk to prepare risk assessment for adopting at the next meeting. Clerk

Offer of paving slabs to be placed on the two rights of way which are waterlogged in places, as this needed to be confirmed by Monday 17<sup>th</sup> it was agreed there was not enough time to get the correct permission and the kind offer would be declined.

Lots of stalls have registered for the Jumble Trail on 23<sup>rd</sup> May. Help would be appreciated manning the village hall overflow car park.

Cllrs Rowitt (10 – 12) and Upton (12 – 2pm) offered to assist. Cllrs Rowitt / Upton

Daffodil planting day will be 2<sup>nd</sup> October 2021. All Cllrs

Newsletter – please could all Cllrs provide a photo and brief bio. All Cllrs

Paving slabs will be placed under the flower tubs as previously agreed. Cllr Smith will arrange this. Cllr Smith

Catherine Ford Road railway bridge is a concern, it has been reported but nothing has been done and if left the road will have to be closed.

There are three drains on Catherine Ford Road that are not working, they have been reported to WC and the riparian owners have been written to.

**1278. Clerk's Report.**

Election notices have been displayed.

Discussed hall availability with hall committee.

Submitted all documents for the Best Kept Village competition.

**1279. To note items for the agenda of the next meeting.**

The following items have been carried forward from the April meeting.

Highway matters – speeding issues, traffic surveys and parking problems.

Maintenance of the parish bus shelters

Dog fouling in the parish.

Daffodils in Dinton

Wildflower area.

Emergency Plan for Dinton.

Fingerpost at the top of Steep Hollow (4 arms – Wilton, Wyllye, Dinton and Teffont)

Platinum Jubilee 2022

Cllr Rowitt closed the meeting at 9.25pm

Chairman	Cllr Rowitt
Vice Chairman	Cllr Southern
Planning sub comm.	Cllrs Rowitt, Smith, Southern and Upton
Accounts (overseeing)	All Cllrs
C.A.T.G.	Cllr Southern - Cllr Rowitt reserve
C.E.V.	Cllr Smith
Communications	Chairman and Clerk
Dinton church	Cllr Rowitt
Baverstock Church	Clerk
Flood Warden	Cllr Rowitt
Flower Tubs	Cllr McCarthy
Footpaths	Cllr Smith
Neighbourhood Watch	Cllr Smith
Highways contact^	Cllr Upton
Police	Cllr Smith
Planning 1 <sup>st</sup> contact	Cllr Southern
Planning 2 <sup>nd</sup> contact	Cllr Upton
School	Cllr McCarthy
Speed Indicator Device	Cllr Smith
SWWAB	Cllr Upton
Transport	Cllrs Southern and Upton
Village Hall	Cllr Upton
Youth	Cllr McCarthy
Tree Warden	Cllr Southern
Cheque signatories	Cllrs Rowitt, Smith, Southern and Upton.